



West Virginia Funeral Directors Association, Inc.

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Office of the Executive Director, Roger K. Price

March 21, 2008

Dear Exhibitor:

This is to announce the 114th Annual Convention of the West Virginia Funeral Directors Association to be held June 15-18, 2008 at Oglebay Resort, Wheeling, West Virginia.

There will be "table top" exhibits on Tuesday, June 17, 2008, from 6:00 p.m.-9:00 p.m. with heavy hors d'oeuvres and jazz ensemble provided in the exhibit area. (Exhibit set up will be from 2:00 p.m.-6:00 p.m. Tuesday, June 17th.)

This "table top" exhibit concept will be in a much smaller area than normal exhibits, thus, no "good" or "bad" spaces. The concept will drastically reduce the cost of shipping of products, set up and tear down time, and reduce the man hours spent on the exhibit floor while at the same time give you a concentrated exposure for your product or service.

Enclosed is an exhibit registration form for your use. Please note the exhibit fee is three hundred fifty dollars (\$350.00) if sent (postmarked) by May 15, 2008, and \$400.00 if sent (postmarked) after May 15th.

Tables (with cloth and drape) and electrical outlets will be provided. Please mark electrical outlets needed on your registration form. Other needs, such as internet connections, will be the responsibility of the exhibitor to arrange with and pay Oglebay Resort.

Also, on the registration form is a place for you to indicate your desire for an advertisement in our Convention Program. Please send a copy of the advertisement you would like placed in the program and add the appropriate amount (\$75.00 for a half page, \$100.00 for a full Page) to your total exhibit check. Advertisement notification must be **received in the Association office by May 15, 2008** in order to allow ample time for the printing of our program.

For hotel reservations you can call 1-800-624-6988 and indicate the WVFDA Convention. The cutoff date is April 15, 2008.

We look forward to seeing you at Oglebay.

Sincerely,

Roger K. Price
Executive Director
RKP/scp

Enclosure
cc: John D. Kepner, WVFDA President

**WEST VIRGINIA FUNERAL DIRECTORS ASSOCIATION
114th ANNUAL CONVENTION
Oglebay Resort
Wheeling, West Virginia
June 15-18, 2008**

EXHIBIT REGISTRATION APPLICATION

WE **DO** DESIRE EXHIBIT SPACE.

We would like _____ tables @ \$350.00 each.....\$ _____
(number) (\$350.00 if postmarked **by 5/15/08**)

We would like _____ tables @ \$400.00 each.....\$ _____
(number) (\$400.00 each if postmarked **After 5/15/08**)

NAME OF COMPANY _____

MAILING ADDRESS _____

_____ PHONE _____

NAME OF REPRESENTATIVE(S): _____

Electrical Outlets Required: YES, _____ Number Needed NO

My Tabletop Display or Backdrop will be over 3 feet tall: YES NO

Other Needs (telephone line, etc.): To be arranged by and paid by Exhibitor.

WE ALSO DESIRE AN ADVERTISEMENT IN THE 2008 CONVENTION BOOKLET:

Full Page Ad(s)* (9" x 4") @ \$100.00 each.....\$ _____

Half Page Ad(s)* (4 1/2" x 4") @ \$75.00 each.....\$ _____

TOTAL ENCLOSED (Exhibit Space plus Ad).....\$ _____

***PLEASE ENCLOSE COPY FOR ADVERTISEMENT(S) AS YOU WISH IT TO APPEAR IN THE PROGRAM.**

**Please make check payable to:
West Virginia Funeral Directors Association
and return it with this form by May 15, 2008 to:**

**WEST VIRGINIA FUNERAL DIRECTORS ASSOCIATION
815 QUARRIER STREET, SUITE 345
CHARLESTON, WEST VIRGINIA 25301-2645**

THANK YOU.

For Office Use Only

Check # _____

Amount \$ _____
attributed to this form

Amount \$ _____
of check if for more than this form

Check Date _____

Date Postmarked _____

Date Received _____